

HEART 201 Meeting Minutes



May 4, 2017 | 6:30 PM | Rohan Recreation Center

Meeting called by Rich Hill
Type of meeting Open
Facilitator Rich Hill
Note taker Peg Betourne

Core Group Attendees

Rich Hill, Dale Hauschel, Carol Prussman, Paula Heitkemper, Jeff Rattner, Bill Betourne and Peg Betourne

Additional Attendees

Bob Deraska, Pat Roam, Ginny & Tom Murphy, Jim Monahan, Ken Tarbox, and Paul Champagne

AGENDA TOPICS

Agenda topic 1 Club Business | Presenter Rich Hill

Discussion: President Rich Hill kicked off the meeting and asked for any changes to the minutes from the April meeting (4/6/17). The spelling of one name was corrected. The minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman reported on the club's financial changes for the month. The current account balance is \$4,350.23. To date, 84 households have contributed to the HEART 201 AED program. The next Ready Alert bill (\$4.50 per month per responder household) is not due until April 2018.

Jeff Rattner asked those present to notify him if/when they become aware of anyone moving into or out of Unit 201, so that he can update our records.

Agenda topic 2 Responders | Presenter Paula Heitkemper

Discussion: Paula Heitkemper reported that an email was sent on April 9 notifying Dunedin Unit 201 residents that the AED program was officially "live". Ready Alert will conduct a test on the first Wednesday of each month. The first test was completed on May 3. Responders are to notify Paula only if they do not receive the alert as expected. On April 25, Larry Scovotto from Ready Alert notified Paula that his records for Dunedin Unit 201 had been updated. Two addresses were added under Unit 201: 1208 Hillsborough (the neighborhood pool) and 1196 Hillsborough (the neighborhood postal station). No AED units will be posted at these locations; therefore, when responding to these locations, responders will need to stop on the way and pick up the AED unit as they would when responding to any other address within Unit 201. On April 30, an email was sent to all responders notifying them that the pool area and postal station had been added under Unit 201.

Rich noted that Dunedin Unit 203 installed a beacon on the top of their AED box at Fir/Neuport to indicate to other responders that the AED unit has already been retrieved. Director of AED Maintenance, Bill Betourne, will research options for our AED boxes.

On April 27, Ken Tarbox updated the AED informational brochure and Jeff Rattner sent it out to all Dunedin Unit 201 contacts. No additional responders have been added yet, but Paula is pursuing a couple of residents who expressed interest.

Agenda topic 3 Bylaws | Presenter Rich Hill

Discussion: Rich Hill handed out hard copies of the draft bylaws that had also been sent as an attachment to Jeff Rattner's email prior to the meeting. Rich asked for comments from the floor. A recommendation was made to remove one redundant sentence that was included in two sections under Article 5.

In response to a question from the floor, Rich Hill stated that Fundraising was not included as a topic in the bylaws but that it will be addressed in the budget process. The bylaws will be posted to the Dunedin AED program website ([link](#)).

Following the approval of the bylaws, Rich Hill proposed the following slate for the Board of Directors to serve until the next Annual Meeting:

President: Richard Hill

Vice President: Dale Hauschel

Secretary: Peg Betourne

Treasurer: Carol Prussman

Director of Communications: Jeff Rattner

Director of AED Maintenance: Bill Betourne

Director of Responders: Paula Heitkemper

These are the people who had been serving in those roles. Rich asked for additional nominations, and there were none. He then asked for voice approval of the proposed slate and the nominees were elected unanimously.

Conclusion: Bylaws approved (motion by Ken Tarbox, seconded by Dale Hauschel) and Board of Directors elected.

Agenda topic 4 Next meeting

The next meeting is 8/3/17 at 6:30 at the Rohan Recreation Center.