

# HEART 201 Meeting Minutes



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August 3, 2017 | 6:30 PM | Rohan Recreation Center

**Meeting called by** Rich Hill  
**Type of meeting** Open, Quarterly  
**Facilitator** Rich Hill  
**Note taker** Peg Betourne

## Board Members

Present: Rich Hill, Dale Hauschel, Carol Prussman, Paula Heitkemper, Bill Betourne and Peg Betourne.  
Not Present: Jeff Rattner

## Additional Attendees

Additional residents of Dunedin Unit 201: Ray Horbert, Tom Murphy, Paul Champagne, Ken Tarbox, Dean Schoenbeck, and Debbie & Gary Serder

## AGENDA TOPICS

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### Agenda topic 1 Club Business | Presenter Rich Hill

**Discussion:** President Rich Hill kicked off the meeting, welcomed guests and asked for any changes to the minutes from the previous meeting (6/5/17). All meeting minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman reported that the club's current account balance is \$4,550.23 after recent contributions of \$200.

**Conclusion:** Minutes and Treasurer's report approved.

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### Agenda topic 2 Director Reports | Presenter Bill Betourne, Director of AED Maintenance

**Discussion:** As discussed in a previous meeting, Bill purchased two yellow, oscillating, battery powered lights to be installed on top of the AED cases. The light(s) will be activated by the responder who removes the AED unit from the case on the way to a call, which signals others to proceed directly to the call location.

Other AED groups have reported moisture in their AED cases. Bill has not seen evidence of any moisture in our Carbon Scientific cases. Also, there is no indication that heat is affecting the efficacy of the AED units. The cases are designed for outside use.

There was some consideration of utilizing something other than padlocks and keys to access the locked cases such as a phone app or thumbprint-activated electronic locks. Consensus was to stay with padlock and keys. Bill continues to perform and record monthly checks on the AED cases and contents.

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### Agenda topic 3 Director Reports | Presenter Paula Heitkemper, Director of Responders

**Discussion:** Two more people have offered to become responders and will be scheduled to attend the CPR, defib and responder training sessions.

The next drill will be in October. Since the Dunedin pool and postal station falls within Unit 201 as a responder location, Paula is considering using that area as the call location.

As discussed in a previous meeting to get responders together, Paula is considering inviting all current responders to attend the first responder training she will conduct for the new responders. This will give responders a chance to fraternize and keep their skills sharp.

The Ready Alert system is tested monthly. The last test was performed yesterday, August 2. There were no reported problems.

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#### **Agenda topic 4 Budget | Presenter Rich Hill**

**Discussion:** Rich asked for comment on his proposed budget, which was included in the meeting agenda and discussed at previous meetings. The only comment offered was to increase the amount for Administrative/Miscellaneous from \$100 to \$200 or more.

Our annual expenses will be approximately \$1,300, primarily for Ready Alert. Ready Alert is paid through April 2018.

Rich recommended we place \$400 annually into a savings account to serve as a depreciation fund for replacement of equipment in the future.

Considering our current account balance, expenses, and the expected life of the equipment, Rich explained that our next contribution campaign should be done in the fall of 2019. Given the number of households that contributed during our initial campaign, we expect to ask for \$50 per household every three years.

As an alternative fund-raising approach, Dale spoke to Irene Laurensen who coordinated a fund raiser for a Village of Hillsborough group in June. The fund raiser was held at the Manatee Rec Center. They had music, sold 50/50 tickets and held an auction. Dale will meet with Irene to get addition details that will then help us decide whether to do something similar. Our goal would be to net \$1,400.

**Conclusion:** Budget approved by a unanimous vote of the Board with one change to increase Admin/Misc. line item to \$200.

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#### **Topic 5 Miscellaneous | Presenter Rich Hill**

**Discussion:** Rich recently had a Knox Box installed on the outside of his house. The locked box contains a key to the house. The fire department has keys to all Knox Boxes, allowing them to enter a home without the need to break a window. The unit costs \$174 with a frame or \$159 without. The consensus was to make all Unit 201 residents aware of Knox Boxes by including information about the program in a future email.

As a reminder, our responders are not allowed to access a locked residence, and must wait until police or fire department personnel arrive. Also, per a recent email from Lt. Longacre about maintaining people's privacy, after calls responders are also not allowed to discuss anything about a resident or their residence that could be considered private.

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#### **Topic 7 Next meeting**

The next meeting is 10/2/17 at 6:30 at the Rohan Recreation Center.