

# HEART 201 Meeting Minutes



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November 2, 2017 | 6:30 PM | Rohan Recreation Center

**Type of meeting** Open  
**Facilitator** Rich Hill  
**Minutes taker** Group

## **Board Members**

Rich Hill, Dale Hauschel, Jeff Rattner,  
Paula Heitkemper, Carol Prussman, Bill Betourne,  
Peg Betourne

## **Additional Attendees**

Ken Tarbox, Dave and Anita Lindgren, Jim Monahan

## TOPICS

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### **Topic 1 Club Business**

Minutes approved from the August meeting. The minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman presented the Treasurer's report showing an account balance of \$4,515.25. Two checks totaling \$134.98 were written since the last report and one \$100 donation was received.

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### **Topic 2 Director Reports**

Vice President Dale Hauschel said there are no new updates from Lt. Longacre or the Public Service Department.

Director of AED Maintenance Bill Betourne installed yellow, oscillating, battery powered lights on top of the two AED cases. The light(s) will be activated by the responder who removes the AED unit from the case on the way to a call, which signals others to proceed directly to the call location. As part of the monthly maintenance, Bill checks the status of the D batteries that will power the lights, but cannot guarantee the batteries will have sufficient life to power the light if needed.

Director of Communications Jeff Rattner reported that he is missing homeowner data for lots 38, 40 and 48 on Yates. Rob Wright is the block captain for Yates. He is also missing data for lot 65 on O'Brien. The home at the corner of Ivawood and Badger is vacant and for sale.

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### **Topic 3 Responder Training**

Director of Responders Paula Heitkemper reported that two new responders were recently trained and included in the Ready Alert system, Deb Serdar and Gary Johnson, both of Ivawood Way. This makes a total of 17 trained responders in 16 households, which is our budgeted number of households. Note: Ready Alert charges us by the number of households, not by the number of responders.

Paula and Ken hosted a social for the responders at her house in early October. All residents in responder households were invited. Twelve of 28 attended. The purpose of the social was to renew the "esprit de corp" and to help ensure all remain motivated to continue serving as responders.

A cardiac arrest drill was successfully completed on October 10 at the Dunedin postal station. Responders arrived within 3 minutes and immediately began CPR compressions. The AED arrived two minutes later and

was applied to the chest within 4 minutes. In total, 7 responders arrived within 4 minutes and all participated in CPR compressions for 1 to 2 minutes each. The drill was orderly and well-performed.

However, one issue was discovered, investigated and corrected. Ready Alert had used an incorrect suffix for the Hillsborough street name. Lt. Longacre said "Trl" is the correct suffix and Ready Alert had used "Tr". No responders are associated with Hillsborough "Tr" and therefore no alarm was initially sent out to responders. Also, it was noted that the first responder must press the button on the oscillating light in the AED box to activate it and thus announce to other responders that the AED is already removed.

Another cardiac arrest drill will be performed in 6 months.

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#### **Topic 4 Annual Elections**

President Rich Hill talked about the annual board member elections to be held at the next meeting. Per the bylaws, Rich appointed a 3-member committee to produce a slate of board member candidates. Ben Solotoroff was appointed chair, and Ruby Licata and Jim Monahan as committee members. Six of the 7 current board members have agreed to serve another year if re-elected. Paula Heitkemper will be moving out of Dunedin and therefore will not serve another term as the Director of Responders. Paula spoke to two people about taking over her position, but both declined. Three people were identified at the meeting as potential candidates: Debbie Hamilton, Tom Murphy and Paul Champagne. Rich and Paula have offered to meet with the nominating committee. Per a recommendation, Rich and Paula will write a job description to help the committee with the process.

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#### **Topic 5 Next meeting**

The next meeting will be held February 1, 2018. The meeting will be held at the Eisenhower Recreation Center due to a scheduling conflict at the Rohan Recreation Center.