

HEART 201 Meeting Minutes



November 15, 2018 | 6:30 PM | Rich Hill's residence

Type of meeting Regular
Facilitator Rich Hill
Minutes taker Peg Betourne

Board Members

Rich Hill, Carol Prussman, Tom Murphy, Jeff Rattner, Bill Betourne, Peg Betourne

Additional Attendees

Stacey Dintaman, Ray Horbert, Cheryl Bushnell

TOPICS

Topic 1 Club Business

Minutes approved from previous meeting. The minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman reported the checking account balance remains at \$2,769.85 because there has been no activity since the last financial report from August 2018. The savings account is now \$800.22 with interest accrued. Rich noted that our accounts are adequate to cover expenses for the next two years, and we'll need to start planning next year for a fundraiser early in 2020.

Topic 2 Director Reports

Director of AED Maintenance Bill Betourne stated he continues checking equipment monthly and everything appears to be in working order.

The AED batteries were put into service on February 27, 2017, so the warranty on them expires February 27, 2021.

Director of Communications Jeff Rattner said he knows of homeowner changes on Nomad, Ivawood and Yates but has not received updates from block captains. Jeff will contact the block captains and request they obtain any new homeowner information. Since Deborah Hamilton moved out, a new block captain is needed for Nomad. Stacey Dintaman agreed to take over the responsibilities. Rich will provide her with brochures for new residents.

Rich asked if people who own homes in Unit 201 but do not reside in their homes should be considered "members" as defined by the by-laws. All attendees agreed that they should.

Topic 3 Responder Training

Director of Training Tom Murphy reported he attended the recent Ready Alert Coordinators meeting where they discussed first aide. The recommendation is that responders be trained every two years, but it is not required. All our responders meet the recommended criterion. Rich asked if we should require our responders to complete certification every two years. The consensus was to strongly encourage responders to complete certification every two years but not make it a requirement because responders have varied medical backgrounds and training, and therefore the requirement would not make sense for all.

Tom said CERT offers training at no cost or Lt. Longacre will provide training in a resident's home for a fee of \$25 per person. All agreed that CERT training is adequate. CERT training is held from 1 – 4 pm on the

second Friday of every month at Colony Recreation Center. Anyone is welcome to attend. Tom will find out if Dunedin 201 can take a group of people. If yes, he will ask Jeff to send out a communication to all. Rich noted that in addition to CPR and AED training, responder coordinator training is also needed.

Tom purchased the new, improved practice mannequin (purchase approved at last meeting). It provides trainees with feedback on depth and speed of compressions.

Tom reported we are down to 14 responders. He will recruit a couple more people at a later time. He will notify Ready Alert of the changes so that we are charged appropriately. Tom plans to have a social for all existing responders the first week in December.

Stacey Dintaman from Nomad street reported the learnings from a call out earlier in the year on Nomad.

- If the caller states the victim is non-responsive, it automatically triggers a criminal investigation and police will be called to the scene.
- If the caller says the victim is still breathing and conscious, as it was in this case, Ready Alert is not triggered. After EMTs arrived and notified dispatch that the victim had lost consciousness, Ready Alert was automatically triggered, and responders were called out.
- If the victim is transported to the hospital, responders can assist relatives by reminding them to grab their wallet or purse and insurance cards.
- Parking is already part of coordinator training, and although traffic control was not an issue, responders were gathered in the street, which could have created an issue if a vehicle needed to get through (to go get the AED, for instance).
- We need to ensure golf carts are not parked in front of the victim's home so that the ambulance and fire truck can park close when they respond.
- Although not a learning from this incident, a question was asked about using the AED at the pool. Tom said the recommendation is to dry off the victim as much as possible, and responders should not kneel in water puddles when administering the AED.

Conclusion: Tom will add these learning to subsequent responder training.

Topic 4 Meetings

The annual meeting is February 7, 2019. All seven board member positions will need to be re-elected. Rich will appoint a three-person committee with one chairman who will nominate people for the positions. Nominations will close two weeks prior to the annual meeting. The committee will interview candidates and provide a report of qualifications prior to the meeting. Ben Solotoroff, Jim Monahan and Ray Horbert comprised the original nominating committee. Rich may appoint all three again or may opt to infuse new people into the process by replacing one committee member.

Rich said he would agree to be the president for only one more year. Rich will ask Dale if he is interested in moving from the vice president to the president position.

Rich notified directors they should be prepared to submit a written report of their activities from the year. Copies will be provided to annual meeting attendees.