

# HEART 201 Meeting Minutes



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February 7, 2019 | 6:30 PM | Rohan Recreation Center

**Type of meeting**

Annual

**Facilitator**

Rich Hill, President

**Board Members**

Rich Hill, Dale Hauschel, Jeff Rattner,  
Tom Murphy, Carol Prussman, Bill Betourne, Peg  
Betourne

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## TOPICS

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### Topic 1 Club Business

Minutes from the November meeting were read and approved. The minutes are posted on the Dunedin AED website ([link](#)).

Rich facilitated a presentation highlighting significant aspects of the HEART 201 AED program.

Treasurer Carol Prussman presented the annual Treasurer's report. The checking account balance is \$2,630.88 and the savings account balance is \$800.36. We began 2018 with a checking account balance of \$4,433.85. Three checks were written in 2018; one of which was to transfer funds to the newly created savings account. The other two were to Ready Alert (\$864) and to Tom Murphy for reimbursement of the new practice mannequin (\$138.97). At the end of 2018 the total funds in our two accounts is \$3,431.24. Note: The savings account was created to cover costs for replacing AED equipment when needed.

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### Topic 2 Director Reports

Director of AED Maintenance Bill Betourne distributed his annual maintenance report showing the monthly maintenance checks completed and recorded. Bill found everything in good working order at each monthly check. Note: AEDs were installed in April 2017.

Director of Responders Tom Murphy reported we currently have 14 responder households with one more expected in March (a household on Yates). Tom continues his involvement with CERT and is working with CERT affiliates to arrange for a group of Dunedin unit 201 members to attend a CERT training session. Each bi-monthly CERT training session allows only 20 people.

We had one emergency call out in 2018. Lessons learned from that call out were discussed at the November 2018 meeting.

Current responders continue to receive a monthly Ready Alert test calls. After speaking with a few responders, Tom decided not to coordinate a social outing for our responders because the responders he spoke to indicated the previous social outing did not add value. Rich stated it is important for our responders to remain engaged and feeling like a team.

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### Topic 3 Annual Elections

The original plan from when the unit 201 AED group was first formed was that the vice president would become the next president. However, current vice president Dale Hauschel has opted out of moving into the

president position for 2020. Also, as was announced at the November 2019 meeting, Rich Hill will not seek re-election for the position of president in 2020. Therefore, it is vital to the viability of the group that another president be identified this year and elected at the annual meeting in 1Q20. Rich will work to identify candidates and will make it a topic of discussion at the next quarterly HEART 201 meeting.

Fundraising, a significant effort for the HEART 201 program, will need to be planned later this year for implementation in early 2020. The new president should be identified to lead the organization and help drive coordination for this upcoming effort. Note: All unit 201 households will be asked to contribute \$50 in early 2020 and every three years after that.

Per the bylaws, Ben Solotoroff was appointed chair of the three-person committee to identify candidates to replace current board members and hold an election at today's meeting. However, Ben misinterpreted his responsibility and therefore no candidates were identified for this voting period. Thus, president Rich Hill asked for a motion to retain the entire current board. Motion passed.

Rich proposed to stagger elections in 2020 to ensure an entirely new board of directors is not elected at one time. Elections in 2020 will be staggered to 1-, 2-, and 3-year terms. All succeeding elections will be for 3-year terms. Thus, for continuity of the program, only two or three board members would be elected each subsequent year.

For the 2020 elections, Rich recommended staggered elections as follows.

2020 – Elect to 3-year terms: President, Vice President and Director of Communications

2020 – Elect to 2-year terms: Treasurer and Director of Maintenance

2020 – Elect to 3-year terms: Secretary and Director of Responders

Subsequent elections would be as follows.

2021 – Elect to 3-year terms: Secretary and Director of Responders

2022 – Elect to 3-year terms: Treasurer and Director of Maintenance

2023 – Elect to 3-year terms: President, Vice President and Director of Communications

Etc.

**Conclusion:** Motion made by Dale Hauschel and seconded by Paul Alaimo to retain the board with its current members. With no further comments, the motion was approved. At the next annual meeting (1Q20), members will elect board members to staggered one-year, two-year or three-year terms.

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#### **Topic 4 Annual Budget**

President Rich Hill proposed the annual budget for HEART 201. Known expenditures are: \$864 for Ready Alert, \$400 for the maintenance and depreciation fund, and \$100 for miscellaneous expenses (such as printing). Therefore, the budget is \$1,300 per year or \$4,000 every three years to cover on-going expenses.

Director of Responders Tom Murphy said The Villages Public Safety provides coordinator training for all responders across all AED programs at a cost of \$25 per person. An individual from Ready Alert will also provide training for \$10 per person. CERT provides training at no charge but takes only 15 people in each class and the classes are booked out several months. This will be a topic for discussion at a future meeting to create a budget item for 2020.

The two sets of pads for the AED units are good until April 2019. New pads will need to be purchased in March 2019. Director of Maintenance Bill Betourne will work with Vice President Dale Hauschel (liaison to fire department) to ensure pads are ordered. Note: The old pads will be used for training.

**Conclusion:** Annual budget approved.

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### **Topic 5 Bylaw Amendments**

President Rich Hill recommended amendments to the HEART 201 bylaws. The first proposed amended is to elect board members to three-year terms. To ensure an entirely new board of directors is not elected at one time, elections in 2020 will be staggered to 1-, 2-, and 3-year terms. All succeeding elections will be for 3-year terms. (See Topic 3)

The final recommendation was to revise words under Article 4, Section 2 to provide clarification. Change the word “members” to “persons” to clarify that anyone can speak at our meetings, not only members. And change “membership” to “members”.

**Conclusion:** Ray Horbert made the motion to accept the proposed bylaw amendments. Seconded by Dale Hauschel. The president and secretary will amend the bylaws as approved.

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### **Topic 5 New Business**

Rich meets with the six other AED coordinators in the Village of Dunedin. A topic of discussion at one of their meetings was that when calling 911 from either the Dunedin postal station or the Dunedin pool, the caller must provide the dispatcher with the correct address of the location. A flyer was created that contains pertinent information including where to find the addresses that are posted at the two locations. Rich will have 106 copies of the flyer printed (106 household in unit 201) and ask block captains to distribute the flyers to all households. Rich requested the other five AED coordinators do the same to help raise awareness. At least one other unit is only going to email the flyer to residents, but Rich believes distributing it in an email will be ineffective.