

HEART 201 Meeting Minutes



August 1, 2019 | 6:30 PM | Rohan Recreation Center

Type of meeting Regular
Facilitator Rich Hill, President

Board Members

Rich Hill, Tom Murphy, Carol Prussman, Bill Betourne, Peg Betourne, Jeff Rattner, Rob Wright

Additional Attendees

Ray Horbert, Pat Roam, Jay Sampson, Jo Villiard, Bob Palek, Paul Champagne, Stacy Dintaman, Nancy & Mike Mandell

TOPICS

Topic 1 Club Business

Minutes from the previous meeting on 5/2/19, a link to which was included in the emailed meeting announcement sent to Dunedin 201 residents, were approved. Minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman presented the Treasurer's report since previous meeting.

Checking account balance on 5/2/19 was \$2,239.41

- Two checks written
 - \$738.00 to Ready Alert Services for period 5/1/19 to 5/1/20 for 15 households (at \$4.50/household/month minus \$72 credit to 2018 services not used)
 - \$40.50 to Ready Alert Services for period 8/1/19 to 5/1/20 for 1 household

Current checking account balance: \$1,460.91

Savings account balance on 5/2/19 was \$1,200.56

- Interest received: \$.29

Current savings account balance: \$1,200.85

The current balance in both accounts is \$2,661.76

Rich explained to new residents that HEART 201 will begin a fundraising effort in December 2019, asking for \$50 per household, to replenish our funds. Funds (\$400) are transferred from the checking to the savings account annually to replace equipment per their expected life span or as needed. Each fundraising effort is designed to cover funds needed for 3 years.

Topic 2 Director Reports

Director of AED Maintenance Bill Betourne reported that all of the AED equipment appear to be in good working order.

Director of Communications Jeff Rattner asked block captains to obtain new resident contact information to ensure our contact list is up-to-date prior to the fundraising effort. Rich welcomed Jo Villiard as the new block captain for Badger Street.

Director of Responders Tom Murphy reported that we added Jay Sampson on Nomad Street as a new responder, bringing us to our preferred total of 16 responders.

Tom reported on the recent emergency callout in our community for a cardiac arrest. Six responders responded to the scene. First arrivers immediately began chest compressions. Other responders retrieved the AED unit, relieved with chest compressions, helped the patient's spouse and attended to traffic control until paramedics arrived. All responders did an exemplary job.

A brief discussion followed on when and how to notify all responders and acknowledge the efforts of the responders who went to the scene. The consensus was that the patient's privacy must be respected, that all responders have a vested interest in the learnings from the event and that responders do not need to be celebrated. An acknowledgement of their efforts is enough.

Tom Murphy, Paul Champagne, Stacy Dintaman and Rob Wright shared some of their experiences and lessons learned following the event.

- The 911 operator contacted a neighbor to respond to the victim's home
- The front door of the residence was closed. The suggestion is that we advise residents to keep their front door open once 911 is called.
- Fire department personnel asked responders about the patient's medical history and current medications. The suggestion is to remind residents about the Vial of Life program and the importance of having that information readily available for paramedics. Responders said the patient's spouse was too upset to properly respond to the paramedics. Rich recommended we re-communicate the Vial of Life program information through block captains during the winter fundraising effort.
- A responder asked about our authorization when responding. Rich and Tom explained that we may only enter the house at the invitation of the homeowner. We may not break a window or door to enter the home. Only fire and police personnel have that authority.
- When a patient "codes", the police department must conduct an investigation. Police personnel may not allow the spouse to go leave for the hospital until all questions are answered. The recommendation is for a responder to remain on scene in case the spouse needs a ride to the hospital.
- The FD captain said cart and car traffic was not an issue at this event. However, he requested we tell our responders to keep vehicles on one side of the street only, and never park in a cul-de-sac, so that the ambulance and fire truck have clear access to the patient's home.
- A responder suggested a refresher on using the AED unit to help ensure responders can perform the necessary functions quickly.

Rich asked Tom to schedule a meeting with all 16 responders to further discuss and share lessons learned. Pat Roam said that we should be mindful to share only information that responders need to know, and although our responders may be curious about other facts or conditions, we must only share non-specific information.

Topic 3 Old Business / Annual Elections

Rich explained to meeting attendees that HEART 201 board members have been meeting to identify candidates to replace board members that will not seek re-election in early 2020. Rob Wright was identified as a preferred candidate for the position of president, and after meeting with the Board, Rob agreed to become a candidate for the position. In the interim, per previous discussions, Dale Hauschel tendered his resignation as vice president at the last special meeting of the Board, effective immediately, and the Board elected Rob to fill the remainder of Dale's term. Note: Our preferred process is that the vice president become president after serving a term as vice president; however, Dale did not want to become president and had agreed to step down.

The Board also identified a preferred candidate for the vice president position. Rich and Rob will meet with that candidate soon. If all agree, the candidate will become the nominee for the 2020 election. In addition, Jeff Rattner will not seek re-election as Director of Communications. The Board had also identified a preferred candidate for that position. Once the vice president nomination is set, Rich and Rob will meet with the Director of Communications candidate.

Topic 4 Next Meeting

The next quarterly meeting is scheduled for November 7, 2019. As is customary, Jeff Rattner will email a reminder notification to residents prior to the meeting.