

HEART 201 Meeting Minutes



February 6, 2020 | 6:30 PM | Rohan Recreation Center

Type of meeting Annual
Facilitator Rich Hill, President

Board Members

Rich Hill, Rob Wright, Brian Moretti, Jeff Rattner, Tom Murphy, Carol Prussman, Bill Betourne, Peg Betourne

Others Present

George Wood, Jo Villyard, Mike Mandell, Jay Sampson, Jim Monahan

TOPICS

Topic 1 Club Business

Minutes from the November meeting were approved by the board. The minutes are posted on the Dunedin AED website ([link](#)).

Treasurer Carol Prussman presented the annual Treasurer's report. The checking account balance is \$1,411.41 and the savings account balance is \$1,201.45, for a total of \$2,612.86. We began 2019 with a checking account balance of \$2,630.88. Total expenditures in 2019 were \$1,319.47. One expenditure was the annual transfer of funds (\$400) from the savings account. Our biggest expenditure was to Ready Alert Services (\$828). Note: The savings account was created to cover costs for replacing AED equipment when needed.

Rich explained our HEART 201 monthly financial process. To maintain truth in reporting, the Treasurer writes checks and maintains the checkbook, and the President receives the bank statements.

Topic 2 Director Reports

Director of AED Maintenance Bill Betourne reported that during his monthly check in January, both AED units indicated the batteries were low. Bill notified Rich who contacted Cardiac Science for new batteries. Since the batteries are warrantied for 4 years and ours lasted only 3, Cardiac Science charged us \$120 rather than the normal \$400 for new batteries. The new batteries were installed January 25, 2020. The old batteries have no replacement or recycle value and will be disposed of.

Director of Responders Tom Murphy reported that 3 new responders were added in 2019 bringing our number of responders to 20 responders in 18 households. One additional person wants to become a responder. Fourteen of our current responders are due for refresh training. Tom will contact and train each of them as schedules permit.

Director of Communications Jeff Rattner said he has received several updates and corrections for our resident contact from block captains going door-to-door for our fundraising effort.

Topic 3 State of the Organization

President Rich Hill presented his State of the Organization report covering key aspects of the HEART 201 organization including our mission, positions and responsibilities, along with the status of each of those areas of responsibility, elections, accomplishments in 2019 and goals for 2020.



HEART 201 State of the Organization 0220.pdf

Topic 4 Annual Elections

Per our bylaws, all board positions are up for election at this annual meeting and, to help ensure continuity of the program, board members will be elected to staggered terms. Incumbents volunteered to remain in their positions except for Rich Hill as President, Dale Hauschel as Vice President and Jeff Rattner as Director of Communications. In anticipation of this election, HEART 201 board members met several times during the past year to identify the best candidates to fill these three positions. The board identified Rob Wright for President, Brian Moretti for Vice President and Sandy Booth for Director of Communications. Note: Dale Hauschel had stepped down as Vice Present several months ago and the board had elected Rob Wright to fill the position until annual elections.

Also per the bylaws, Rich appointed Ben Solotoroff to chair a committee to identify additional candidates for all board positions; however, no additional candidates were identified. Thus, President Rich Hill asked for a motion to approve the slate of candidates as identified by the current board.

Candidate Slate

President – Rob Wright

Vice President – Brian Moretti

Director of Communications – Sandy Booth

Director of Maintenance – Bill Betourne

Director of Responders – Tom Murphy

Treasurer – Carol Prussman

Secretary – Peg Betourne

The motion passed and the candidates were unceremoniously elected to the positions by unanimous vote of all members present. Due to some family matters, Sandy Booth is temporarily unable to fulfill his responsibilities as Director of Communications, therefore Jeff Rattner will continue performing the responsibilities until Sandy is available.

For this 2020 election, the staggered terms are as follows.

2020 – Elected to 1-year terms: Secretary and Director of Responders

2020 – Elected to 2-year terms: Treasurer and Director of Maintenance

2020 – Elected to 3-year terms: President, Vice President and Director of Communications

All subsequent elections will be for 3-year terms as follows.

2021 – Elect to 3-year terms: Secretary and Director of Responders

2022 – Elect to 3-year terms: Treasurer and Director of Maintenance

2023 – Elect to 3-year terms: President, Vice President and Director of Communications

Conclusion: Motion made by Mike Mandell and seconded by Jim Monahan to accept the slate of candidates as identified by the current board. Candidates were elected by unanimous vote.

Topic 5 Annual Budget

President Rich Hill proposed the HEART 201 annual budget for 2020.

\$400 to savings account for depreciation of assets – \$400 annually for a total of \$1,600 over 4 years

\$972 to Ready Alert Services for 18 households at \$54 per household

\$120 for administrative expenses

\$1,492 total

Conclusion: The board approved the annual budget.

Topic 6 New Business

Rich presented new projects for the board to review and approve; coordination with other Dunedin AED programs, screening for heart disease, and CPR training for spouses.

Rich will serve as lead for screening for heart disease and CPR training for spouses. Both of these efforts were recommended by the spouse of our 2019 responder call out.

It was also recommended that the board formalize the policy block captains should follow for new residents. What is our expectation for when and how much a new resident should be asked to contribute to HEART 201 funding.

Tom Murphy will train a new responder if the board approves the budget (adding the cost of another household for Ready Alert Services)

Conclusions:

Motion was made by Brian Moretti and seconded by Tom Murphy to approve the projects and support Rich's efforts in promoting the projects.

Include in next meeting agenda: formalize new resident contribution policy.

Include in next meeting agenda: budget approval for Tom to train a new responder.

Topic 7 Next Meeting

Our next quarterly meeting will be by May 7th, 6:30 at Rohan Rec Center.