

HEART 201 Meeting Minutes



February 3, 2022 | 6:30 PM | Google Meet Video Call

Type of meeting Annual
Facilitator Rob Wright

Board Members

Rob Wright (President), Brian Moretti (Vice President), Carol Prussman (Treasurer), Sandy Booth (Director of Communications), Mike Mandell (Director of Responders), Bill Betourne (Director of AED Maintenance), Peg Betourne (Secretary)

Others Present

Jay Sampson, George Wood

TOPICS

Topic 1 Club Business

Due to social distancing amid the COVID-19 pandemic, a Google Meet video conference call was held in lieu of a face-to-face meeting.

Minutes from the November 2021 meeting were read and approved by the board. Minutes are posted on the Dunedin AED website ([link](#)).

Topic 2 Annual Reports

President Rob Wright's proposed 2022 budget

\$400 - Transfer from checking to savings for depreciation of assets

\$864 - Ready Alert notifications for 16 households. Note: Actual cost is \$756 for 14 households.

\$170 – Miscellaneous administration costs

\$1,434.00 - total proposed budget

As of 1/1/22, the replacement cost for AED units remains at \$1,455. No change from 2021. Rob reiterated that there are ample funds in the accounts, and therefore no fundraising efforts are expected in 2021.

President's Annual Report - Key Accomplishments

No callouts in 2021

Re-election of Secretary (Peg Betourne) and Director of Responders (Mike Mandell)

Updated the HEART 201 brochure and sent copies to block captains. Due to increased printing costs, we will not have additional brochures printed. Instead, it will be posted on the [Dunedin AED website](#).

Vice President's Annual Report

Brian Moretti provided the current list of block captains.

Badger Street - Jo Villyard

Castlewood Lane - Penny Champagne

Nation Court - Ray Horbert

Ivawood Way - Jim Monahan & Dale Hauschel

Nomad Terrace - Jay Sampson
Yates Avenue - George Wood
O'Brien Place - Ben Solotoroff

The total number of homes (on the seven streets listed above) serviced by HEART 201 is 106.

Director of AED Maintenance Annual Report

Bill Betourne presented his annual maintenance report. The AED boxes and contents are inspected monthly. Equipment is tested and the condition of accessories are checked. AED units and accessories appear to be in good working order.

AED pads replaced 6/8/21, expire 6/28/23. Batteries replaced 1/27/20, expire 1/20/24. The yellow lights are used only when the first responder removes AED equipment from the box and then uses the light to signify to others that equipment has been removed. **Brian Moretti ordered new replacement lights.**

Due to conflicting schedules with incoming Director of Maintenance George Wood, Vice President Brian Moretti accompanied Bill on a recent maintenance check. **Brian will convey information to George. Bill has extra parts from the initial installation to pass along to Brian or George.**



2021 maintenance
report.xlsx

Director of AED Responders Annual Report

Mike Mandell reiterated that he would contact all responders again to recommend one on one training and ask if they are still interested in and capable of continuing as responders. Five of the 14 responders completed training in 2021.



HEART 201
Responders (ReadyA

Director of Communications Annual Report

Sandy Booth reported that we have 195 people in our contact list. In the last year he made approximately 20 updates (adds, deletions, changes). He also sent out a dozen communications to HEART 201 residents.

Brian recently updated the HEART 201 homeowner list and validated it against Donna Daigle's social group homeowner list. Sandy and Brian share information to keep both lists updated.

Secretary Annual Report

Completed and posted to [Dunedin AED website](#) meeting minutes from all quarterly meetings held in 2021.

Treasurer's Annual Report

Carol Prussman presented the annual Treasurer's report (attached). As of 1/1/22 the checking account balance was \$3,530.90 and the savings account balance was \$1,883.62 for a combined total of \$5,414.52.



2021 annual
financial report.pdf

Topic 3 Annual Elections

The two board positions due for election are Director of Maintenance (incumbent Bill Betourne) and Treasurer (incumbent Carol Prussman).

Note: Director of Communications Sandy Booth had sent an email out to Dunedin 201 residents asking for interest in serving either of these two board positions. There was no interest for the Treasurer position. Three people expressed interest in serving as Director of Maintenance: Rich Hill, Jay Sampson, and George Wood. The board met prior to the annual meeting and recommended George Wood for the position. President Rob Wright contacted George, who accepted the nomination, and the two other candidates, thanking them for their interest and explaining the board's reasoning.

George, who is also a block captain will look for someone else to fill that role for Yates. He will ask Paul Andre if he is interested.

Rob Wright motioned for Carol and George to be elected to 3-year terms. The motion passed and the candidates were elected by unanimous vote of all members present.

The board thanked Bill Betourne for his 4 years of service.

Note: To ensure continuity of the AED program, board members are not all elected in the same year. Elections are held at the annual meeting in the first quarter of each year. Upcoming elections are as follows.

- **President, Vice President and Director of Communications** were elected in 2020 and **are due for re-election in 2023.**
- Secretary and Director of Responders were elected in 2021 and are due for re-election in 2024.
- Treasurer and Director of Maintenance elected in 2022 and are due for re-election in 2025.

Conclusion: George Wood elected to a 3-year term as Director of Maintenance. Carol Prussman elected to a 3-year term as Treasurer.

Topic 4 Annual Review of Bylaws

The following proposed changes to the bylaws were presented.

- Article 3, Membership Sections 1 and 2, defined members versus residents.
- Article 4, Sections 1 and 2 Meetings revised to reflect current process
- Article 5, Section 3, revised to simplify nominating process

Conclusion: Amended bylaws approved and will be sent for posting on [Dunedin AED website](#).

Topic 5 Next Meeting

Our next quarterly meeting is scheduled for May 5, 2022.