

# HEART 201 Meeting Minutes



February 1, 2024 | 6:30 PM | Moyer Recreation Center

Type of meeting Annual  
Facilitator Brian Moretti

## Board Members

Brian Moretti (President), Carol Prussman (Treasurer), Mike Mandell (Director of Responders), Jay Sampson (Vice President), Peg Betourne (Secretary), George Wood (Director of Maintenance),

Absent: Sandy Booth (Director of Communications)

## Others Present

Barb Freeman, Ray Horbert, Dean Schoenbeck, Trish Leaderbrand, Betty Moretti, Nancy Mandell, Penny Champagne, Gayle Hutton, Diane Hunter, Susan Temple, Jim Monahan, Kay Monahan, Rich Hill

## TOPICS

### Topic 1 Club Business

Minutes from the November 2, 2023 quarterly meeting were read and approved by the board. All meeting minutes are posted on the Dunedin AED website ([link](#)).

### Topic 2 Annual Reports

#### President's Annual Report

Brian Moretti reported the activities and accomplishments for HEART 201 in 2023.

- There were no call outs in 2023
- Conducted a practice callout (with prior notice) on April 23, 2023
- Completed plan for February 2024 donation request to fund HEART 201 for the next several years.
- The proposed budget for 2024

All donated funds placed in HEART 201 savings account

\$756 - to Ready Alert Services for 14 households at \$54 per household.

\$170 – misc. administration costs

\$926 - total

#### Vice President's Annual Report

Brian Moretti provided the current list of block captains as of 9/21/23.

Badger Street – Joan Pennline

Castlewood Lane - Penny Champagne

Nation Court - Ray Horbert

Ivawood Way - Jim Monahan & Rich Hill

Nomad Terrace – Dean Schoenbeck  
Yates Avenue – Phil Buttiglieri  
O'Brien Place – Stan Zlotkowski

### Treasurer's Annual Report

Carol Prussman presented the annual Treasurer's report (see attached).

Checking account balance on 1/1/23 was \$2,295.96. Expenditures in 2023 totaled \$2,049.65. There were no deposits. The balance on 1/1/24 is \$246.31.

Savings account balance on 1/1/23 was \$2,284.74. Deposits in 2023 totaled \$401.29. The balance on 1/1/24 is \$2,686.03.

The combined balance is \$2,932.34.



ANNUAL  
TREASURER'S REPORT

### Director of AED Maintenance Annual Report

George Wood reported we have a spare set of O-rings, which last approximately 6 years. Brian installed the new batteries last month, which should be good for four years. No AED equipment is due for replacement in 2024. However, the 7-year warranty for the two AED units expires in April 2024.

### Director of AED Responders Annual Report

Mike Mandell is planning for a successful practice callout this spring.

Current responders as of February 2024

Sergio Bustamante  
Dean Schoenbeck  
Mike Mandell  
Jay Sampson  
Brian Moretti  
Phil Buttiglieri  
Rich Hill  
Debbie Serdar  
Sarah Johnson  
Joan Pennline  
Paul Champagne  
Trish Leaderbrand  
Rob Wright  
Ruby Licata  
Betty Moretti  
Nancy Mandell

### Director of AED Communications Annual Report

No report presented.

## Secretary Annual Report

Peg Betourne reported that four meetings were held in 2023. The 2023 annual meeting was held in February. Quarterly meetings were held in May, August, and November. All minutes are posted on the Dunedin AED website, which serves all units within Dunedin. ([link](#))

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### **Topic 3 Annual Elections**

- According to our annual election process, the terms for Secretary and Director of Responders are expiring and are due for election at this annual meeting.
- An email solicitation was sent to all residents on January 14<sup>th</sup> seeking volunteers for both positions. Barbara Freeman volunteered to be a candidate for Secretary, replacing Peg Betourne.
- No resident has expressed interest in serving as Director of Responders; Mike Mandell has agreed to continue his service in that position.
- No other resident expressed interest in running for election to these positions, therefore these candidates can be approved by acclamation of the members present at this annual meeting.
- George Wood motioned that Barbara and Mike be elected to 3-year terms. Brian seconded. The candidates were approved unanimously.
- To ensure continuity of the AED program, board members are elected to staggered 3-year terms. Future elections are as follows.
  - 2025 - Treasurer and Director of Maintenance
  - 2026 - President, Vice President, and Director of Communications

**Note** for when officers (President, Vice President, Treasurer, Secretary) change. There are two signature cards at Citizens First bank. The signatures of all four people in officer positions are on the club registration card and therefore all four must go to the bank to sign a new card, even if only one person changes. The second signature card is for the maintenance of the checking and savings accounts. The President and Treasurer are currently the only two signatories on that card. So only the people in those positions sign the card.

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### **Topic 3 Annual Review of Bylaws**

No changes were proposed in 2023. The bylaws were amended and approved at the 2022 annual meeting.

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### **Topic 4 Recognition of Service**

Mike Mandell – Director of Responders. Thank you for your continued support.

Peg Betourne – outgoing Secretary. Thank you for your service as HEART 201 Secretary since 2017.

Trish Leaderbrand – new responder (on Ivawood Way)

Stan Zlotkwoski – new block captain (O'Brien Place)

Ben Solotoroff – outgoing block captain (O'Brien Place)

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### **Topic 4 Discussion – New Business**

- As approved by the Board of Directors at the quarterly meeting on November 2<sup>nd</sup>, our fundraiser will begin immediately following the annual meeting. The requested amount is \$75 per household.
  - Brian met individually with block captains and gave each a current resident roster (with contact information) for their street, and a pamphlet of HEART 201 AED information.
- We are planning for a responder drill (with prior notice) in Spring 2024.

- There was discussion at the 2023 annual meeting of conducting a training workshop outlining what to expect if a cardiac event occurs in your house. Instead of an in-person workshop, should we write up a one-page, bulleted information sheet to be sent to each household? Brian, Rich Hill and Mike will meet to prepare some information. Items to include:
  - Who will come?
  - Caller's description of event that will trigger notification to Ready Alert and local responders.
  - Open your front door.
  - Ensuring adequate space around beds in case a cardiac event occurs in a bed.
  - Take your wallet and insurance cards to the hospital.
  - Vial of Life information
  - If patient has expired, what the police are required to do and why.
- Brian proposed we attempt to build a bench of residents that have expressed interest in volunteering for HEART 201 positions. Brian asked block captains to
  - ask each resident to consider, at some point, volunteering for a HEART 201 position, and to note their response.
  - recommend residents on their street as possible candidates to serve in HEART 201 positions.

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### **Topic 5 Next Meeting**

The next HEART 201 meeting will be May 2<sup>nd</sup> 2024 at Rohan Recreation Center.